

JOB OFFER FOR

Junior study manager

Teamit Institute is a research management company specialised in the area of pharmacoepidemiology and regulatory sciences. We are experts in creating collaborative partnerships with public and private entities to carry out multi-country observational studies on vaccines and medicines as per request by regulatory authorities and/or commissioned by biomedical companies.

Teamit Institute is looking for a talented, hard-working, committed, enthusiastic, adaptable, and creative professional that wants to grow and pursue a career with a top team of professionals in European project management in the biomedical sector. We are looking for people that can immediately be part of the company, are eager to learn and grow, can seamlessly perform a variety of tasks with consistent high-quality results under pressure, and have the positive ambition to become a world-class professional in the field. This work will allow the selected candidate to be in contact with international teams of scientific experts of recognized prestige.

RESPONSIBILITIES

The Junior Study manager will have the following responsibilities:

- Providing support in management of multi-country pharmacoepidemiology studies and study implementation activities including: follow-up and update of the work plan, follow-up and preparation of deliverables, coordination of organisational aspects related to the project (setting up meetings, writing minutes, creating mailing lists, etc.).
- Ensuring ongoing communications between study partners, either through teleconferences or face-to-face meetings, eventually.

REQUIREMENTS:

- University degree in Life Sciences, Pharmacoepidemiology or similar is mandatory, PhD degree in these fields would be a plus.
- Specific training on Project Management will be an asset.
- Knowledge of the EU healthcare and regulatory system; a postgraduate or Master's degree in regulatory affairs or related disciplines would be an asset
- Prior experience of two years in a similar position
- Or experience in managing European and other complex distributed projects, collaborating with pharmaceutical companies.
- Fluency in English (spoken and written) is mandatory, good command of Spanish and other EU languages would be a plus
- Excellent communication and interpersonal skills, ability to work autonomously, proactivity, high organisation capacity, problem-solving and team working attitude.

WHAT WE OFFER:

- Fulltime contract in a highly stimulating work environment.
- Salary corresponding to the experience and professional profile.

- Start date: October 2022

Interested candidates, please send your CVs and motivation letter to bespanol@teamitresearch.com indicating reference number 2022-05.